Format for Sales & Purchase for periodical Returns

COMPANY :

DETAILS OF SALES

	WORKS CONTRACT SALES		LOCAL SALES					OMS SALES		LABOUR	Exports	GROSS
Month	NET SALES	5% TAX	NET SALES	VAT	NET SALE	VAT	TAX FREE	NET SALE	CST	CHGS		GROSS
			12.50%		4%			2%				
Gross Total												
Less : Goods Returned												
Net Sales												

DETAILS OF PURCHASES

	WORKS CONTRACT		LOCAL PURCHASE					OMS PUR		PUR FOR	Imports	GROSS
Month	NET PUR	8%TAX	NET SALES	VAT	NET SALE	VAT	TAX FREE	NET SALE	CST	EXPORTS		GROSS
			12.50%		4%			2%				
Gross Total												
Less : Goods Returned												
Net Purchases												

NOTE :-

1. Please send the sales & purchases details as per above format
2. If you are having any other Item/Particulars ,please add column before Gross Figure
3. Total sales figure should be tally with sales as per P & L A/C,if not tally Please prepare reconcillation